

POLICE DEPARTMENT

DISTT. PANCHKULA

**IMPLEMENTAION OF THE HARYANA RIGHT TO SERVICE ACT 2014
AS PER THE LATEST NOTIFICATION DT 15-02-2016**

SR NO	NOTIFICATION NO	Name of Service	GIVEN TIME LIMIT (WORKING DAYS)	Designated Officer	First Grievances Redressal Authority	Second Appellate Authority
1	155	a)Renewal of Arms License (if the licence is presented before the expiry date and the licence issuing district the same where service has been sought)	15 days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
2	155 (b)	b)Renewal of Arms License is presented after every alternative cycle of 6 years,where police verification is necessary	22 days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
3	156	Additional/Deletion of weapon (if the license issuing district is the same where service has been sought)	7days from the expiry of the mandatory notice period of 45 days as provided under the Arms Act.	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
4	157	Extension of the purchase period of weapon(within permission time periods and if the license issuing district is the same where services has been sought).	7days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
5	158	Registration of Foreigners(Arrival and Departure)	Immediate	Assistant Commissioner of Police HQ	Deputy Commissioner of Police	Commissioner of Police
6	159	Extension of Residential Permit of Foreigners	5Days	Assistant Commissioner of Police HQ	Deputy Commissioner of Police	Commissioner of Police
7	160	Copy of FIR or DDR	Immediate	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
8	161	NOC for use of loud speakers (applicable only in case of S.D.M obtain N.O.C from the concerned SHO before granting permission)	5days	Assistant Commissioner of Police HQ	Deputy Commissioner of Police	Divisional Commissioner
9	162	NOC for Fairs/Melas/Exhibitions/Sport Events Etc.	5days	Assistant Commissioner of Police HQ	Deputy Commissioner of Police	Divisional Commissioner
10	163	Stranger Verification (after receiving the verification from the other District/State of which the stranger resident)	5days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
11	164	Tenant/Servant Verification(if resident or local area)	5days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police

12	165	Tenant/Servant Verification(if resident of other District/State and after receiving the verification from other District/State)	5days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
13	166	Other Verification related services.	30days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
14	167	Copy of untraced report in road accident cases.	90days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
15	168	Copy of untraced report pertaining to stolen vehicles.	90days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
16	169	Copy of untraced report in theft cases.	90days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
17	170	NOC for pre-owned vehicles.	5days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
18	171	Service Verification(in case of Resident of Haryana)	10days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
19	172	Character Verification	10days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
20	173	Verification for renewal of Arms License	22days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
21	174	NOC for issuance/renewal of License of Arms Dealers	15days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
22	175	Issuance of NOC for setting up of Petrol Pump,Cinema Hall etc.	15days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner
23	176	Passport Verification	21days	Station House Officer of the concerned Police Station.	Deputy Commissioner of Police	Commissioner of Police
24	177	Verification for fresh Arms license	30days	Deputy Commissioner of Police	Commissioner of Police	Divisional Commissioner