

PART-2

Powers and duties of officers and employees [Section 4(1)(b)(ii)]

Each Range is supervised by an IPS officer of the rank of Inspector General of Police. Each District is functioning under the Supervision of Superintendent of Police. Each District is divided into Sub-divisions and Incharge of the Sub-division is an officer of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police posts in the District rests with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law & order are the important functions of police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub-Inspectors. Head Constables and Constables both in Law and Order duties as well as investigation and the Incharge of the Police Station is an officer of the rank of Inspector or Sub-Inspector. The job of Police officers includes:-

1. Registration of FIR/NCR
2. Investigation of the cases, arrest of the accused, recovery of stolen property, challaning of the cases and prosecution.
3. Recording report regarding missing persons and children and tracing them.
4. Verification of servants/chowkidars and tenants and registration of security agencies.
5. Granting permission for loud-speakers, rallies, political/religious functions.
6. Checking of banks.
7. Providing documents for filling claim in Motor Accident Claim Tribunal.
8. Providing Guards for the transportation of cash, if required, as per police rules.

S. No.	Name & Designation	Power				Duties Attached
		Admn	Financial	Statutory	Others	
1	Constables			Yes		Law and Order duty and Traffic duty etc.
2	Head Constables			Yes		Investigating officer and other Law and Order duties etc.
3	Assistant Sub-Inspector			Yes		Investigating officer and other Law and order Duties etc.
4	Sub-Inspector	Yes		Yes		Apart from above to act as SHOs
5	Inspectors	Yes		Yes		Apart from above to act as SHOs
6	Deputy Superintendent of Police	Yes		Yes		Supervision of Sub-division

7	Superintendent of Police	Yes	Yes	Yes		Over all Supervision of police work in a Distt.
8	Inspector General of Police	Yes	Yes	Yes		Supervision of Police working in the Range
9	Director General of Police	Yes	Yes	Yes		Overall supervision of police functioning in the State