

# PART-1

## Particulars of organization, functions and duties

### [Section 4(1)(b)(i)]

1. **Aims and objectives of the organization:** - The purpose of Haryana Police is to uphold the law fairly and firmly; to prevent occurrence of crime; to pursue and bring to justice those who break the law; to keep the peace in partnership with the community; to protect, help and reassure the people.
2. **Mission / Vision:** - The mission of Haryana Police is to help the common man, to provide him security and to create a peaceful and law-abiding community with his cooperation. Haryana Police is committed to uphold the rule of Law, to prevent crime and to maintain law and order. We are here to protect the weak, the under-privileged and to serve the people. In order to make Haryana Police people-friendly, to enhance the credibility of the police and to check corruption, transparency in the system is emphasized at all levels.
3. **Brief History and background for its establishment :** - On the pattern of the colonial Irish constabulary, Sir Charles Napier established a police system in Sindh in 1843. The British Army Officers closely supervised and controlled forces which were resultantly more disciplined, efficient and not corrupt. Influenced by the success of Napier's police, the Court of Directors of the East India Company suggested that a common system of police be established on the pattern of Irish Constabulary.

The British Indian Government set up a Police Commission headed by Mr. H.M. Court in 1860. One of the policy directives to the Police Commission of 1860 was that "though the duties of the police should be entirely civil, not military, the organization and discipline of the police should be similar to those of a military body". The present police system in our country has been established under this Charter.

The Punjab Police Rules were framed in 1934, which still govern the police organizations in the north Indian States of Punjab, Himachal Pradesh, Delhi, Chandigarh and Haryana.

**The State of Haryana was carved out of Punjab on 1<sup>st</sup> of November, 1966.** At that time, it comprised of one police Range and 6 districts and had a strength of 12165 personnel. Today, the State is divided into 4 Ranges, 3 Commissionerate's and 17 districts besides the Railway Police district.

4. **Structure of the department:** - The State Police Headquarters is located in Sector 6, Panchkula. The State Police is presently headed by **Director General of Police** who is an IPS Officer. Haryana Police has a total strength of 56747 (Gazetted Officers/352, Inspectors/779, Sub Inspectors/1836, Assistant Sub Inspectors/4581, Head Constables/9215, Constables/39984). In Haryana there are 21 Districts. For the effective implementation of law and order in the State, these Districts are clubbed into four Ranges and three Commissionerate's. Each Range comprises of following Districts.

1. **Police Commissionerate, Panchkula:** - Panchkula.

**A) Investigation:** - Investigation according to Cr.P.C is to collect the evidence, regarding the commission of crime/offence as per procedure established: -

S.No.	Activity	Level of action	Time frame
1.	Registration of FIR.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
2.	Examination of witness.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
3.	Visit of investigation officer at the scene of offence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
4.	Collection of evidence.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
5.	Preparation of site plan.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
6.	Arrest of the accused.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
7.	Recording of confessions.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
8.	Obtaining Police / Judicial custody remand.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
9.	Search.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
10.	Seizure.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
11.	Preparation of case diaries etc.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.
12.	Filing of charge sheet.	As prescribed in Cr.P.C.	As prescribed in Cr.P.C.

**B) Other Functions: -**

S. No.	Activity	Level of action	Time Frame
1.	Passport application forms received through regional passport office	--	--
2.	Character verification for employment.	--	--

**The different units of the Haryana Police, their functions, duties and responsibilities are as under: -**

<b>Sr. No.</b>	<b>Units</b>	<b>Location</b>	<b>Function/Duties</b>
1.	Criminal Investigation Department	PHQ, Sector-6, Panchkula	Collection of Intelligence.
2.	Haryana Armed Police	Madhuban (Karnal)	Deployed to assist district police in discharge of its duties.
3.	Railway Police	IGP at Moginand, Panchkula and SP at Ambala Cantt.	Security of the passengers traveling in trains. Security of the Property of the Government, like Railway tracks etc.
4.	Police Telecom Wing	Moginand, Panchkula	To Provide Communication between different units of Haryana Police.
5.	Haryana Police Academy	Madhuban (Karnal)	It provides training to the Police personnel in discipline, prevention and detection of Crime.
6.	Forensic Science Laboratory	Madhuban (Karnal)	Scientific analysis of crime exhibits.
7.	State Crime Record Bureau	Madhuban (Karnal)	To keep record of the crime statistics of the State.
8.	Commando	Newal (Karnal)	Security of VVIPs/VIPs and take part in operations in capturing/combating terrorists and anti-social elements.
9.	Haryana Police Housing Corporation	Sector-6, Panchkula	To arrange construction of residential houses, official buildings, barracks, Police Station Buildings etc.
10.	Traffic Police.	Karnal	Traffic management, regulation, enforcement of traffic rules & regulations and road safety education to road users. The Traffic Unit of Haryana Police is functioning under the overall supervision of AIG/Traffic.
11.	I. R. B.	Bhondsi (Gurgaon)	Provides training to Police Personnel
12.	State Crime Branch	Moginand, Panchkula	Collect and keep Record of Crime data

# PART-2

## Powers and duties of officers and employees

[Section 4(1) (b)(ii)]

Each Range is supervised by an IPS officer of the rank of Inspector General of Police. Each District is functioning under the Supervision of Superintendent of Police. Each District is divided into Sub-divisions and Incharge of the Sub-division is an officer of the rank of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police posts in the District rests with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law & order are the important functions of police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub-Inspectors, Head Constables and Constables both in Law and Order duties as well as investigation and the Incharge of the Police Station is an officer of the rank of Inspector or Sub-Inspector. The job of Police officers includes: -

1. Registration of FIR/NCR.
2. Investigation of the cases, arrest of the accused, recovery of stolen property, challaning of the cases and prosecution.
3. Recording report regarding missing persons and children and tracing them.
4. Verification of servants/chowkidars and tenants and registration of security agencies.
5. Granting permission for loud-speakers, rallies, political/religious functions.
6. Checking of banks.
7. Providing documents for filing claim in Motor Accident Claim Tribunal.
8. Providing Guards for the transportation of cash, if required, as per police rules.

S.No.	Name and designation	Powers				Duties attached
		Admn.	Financial	Statutory	Others	
1.	Constables			Yes		Law and Order duty and Traffic duty etc.
2.	Head Constables			Yes		Investigating officer and other Law and order Duties etc.
3.	Assistant Sub-Inspector			Yes		-do-

4.	Sub-Inspector	Yes		Yes		Apart from above to act as SHOs
5.	Inspectors	Yes		Yes		-do-
6.	Deputy Superintendent of Police	Yes		Yes		Supervision of Sub-division
7.	Superintendent of Police	Yes	Yes	Yes		Over all Supervision of police work in a distt.
8.	Inspector General of Police	Yes	Yes	Yes		Supervision of Police working in the Range.
9.	Director General of Police	Yes	Yes	Yes		Overall supervision of police functioning in the State.

## **PART-3**

### **Procedure followed in decision – making process**

[Section 4(1) (b)(iii)]

All Police officers exercise the powers and duties as prescribed for them under law. The channels of supervision are such that the SHO, or officer Incharge of Police Station is responsible for ensuring effective policing and redressed of grievance in his area of jurisdiction. He is supervised by an officer of the rank of Dy. Supdt. of Police. The Superintendent of Police is supervisory incharge of a District, whereas Range is supervised by an Inspector General of Police. The Director General of Police exercises overall supervision and control in the State. This channel also is one through which orders are given and grievances redressed.

## **PART-4**

### **Norms set for the discharge of functions**

[Section 4(1)(b)(iv)]

Haryana Police functions primarily under the Police Act, 1861 and Haryana Police conducts its business under the Punjab Police Rules, 1934 as applicable to Haryana. Other rules are followed as prescribed by the State Government from time to time e.g. The Punjab Financial Rules, Civil Services Rules, and Conduct Rules etc.

## PART-5

### Rules, regulations, instructions, manuals and records for discharging functions

[Section 4(1)(b)(v)]

Standing Orders, Instructions, Directions, etc. issued for functioning in various fields as per the Law/Rules like PPR, PFR, etc. made for discharge of duties.

## PART-6

### A statement of the categories of documents that are held by it for under its control

[Section 4(1)(b)(vi)]

S.No.	Nature of Record	Details of information available	Unit / Section where available	Retention period where available
1.	First Information Report (FIR) maintained as per PPR-22.47 (Register No.I)	Details of crime reported / detected (cognizable offence) and police investigation	All Police Stations	FIR is kept permanently in the Record Room of concerned Police Station as per PPR
2.	Daily Diary maintained as per PPR 22.48 (Register No.II)	All the details in r/o criminals arrested and entry of arrival/departure of all enrolled police officers on duty with nature of their duties, duty performed and places visited etc.	All Police Stations, Police Posts & Police Lines	Daily diaries are retained for two years after the date of the last entry.
3.	All Standing Orders as per PPR 22.53 (Register No.III)	Certain instructions/directions/guidelines on various subjects issued internally to all police personnel/officials by PHQ	All offices/Police Stations	Retained permanently in all offices/Police Stations.
4.	Information about absconders and deserters maintained as per PPR-22.54 (Register No.IV)	Details of all proclaimed offenders and deserters from the army.	All Police Stations	Permanent

5.	Kalandra and Inquest register maintained as per PPR 22.56 (Register No. VI)	All carbon copies of Kalandras and Inquest report of the Police Station are kept in this register	All Police Stations	Permanent record.
6.	Crime Record Register maintained as per PPR-22.59 and PPR-22.60 (Register No.IX)	Details of notes on community, persons of doubtful character having convicted or suspicious and cognizable cases. The topography of the area population etc. are also kept in this register. Through this surveillance on criminals is maintained.	All Police Stations	Permanent. It is confidential and unpublished official record.
7.	Surveillance register maintained as per PPR 22.61 (Register No. X, X- A & X-B)	History sheets of persons habitually addicted to crime made by the ranks not below Inspector after receipt of orders of Supdt. of Police.	All Police Stations	Retained upto 2 years after the date of last entry. It is confidential and nothing contained in them may be communicated to any person nor any inspection be allowed or copies given save as provided in police rules. The rights of district and ilaqa magistrates to examine such records are governed by rules 1.15 and 1.21.
8.	Index to history sheets and personal files in serial order and alphabetical form maintained as per PPR-22.62 (Register No.XI)	Indexing of history sheet and other record is done in this register.	All Police Stations	Permanent
9.	Registers of Information Sheets maintained as per PPR-22.63 (Registers No. XII and XII-A)	Information sheets issued by I/C P.S. as a means of ascertaining the antecedents of persons who have been arrested under section 55 Criminal Procedure Code or of suspicious character or committed an offence.	All Police Stations	Retained upto 7 years after the dispatch or receipt of the last sheet.
10.	Minute book for G. Os maintained as per PPR-22.64 (Register No. XIII)	Details of any matters regarding crime, criminals and maintenance of record and P.S. building requiring the attention of the officer incharge of the P.S. which have not been entered in the inspection report and the matters permanently affecting the conditions of the police station e.g. changes in police station or jail boundaries, imposition and removal of	All Police Stations	The register is a confidential and privileged record with the exception of Gazetted Police officers, no one except the Distt. Magistrate and a Sub-Divisional officer specifically authorized under rule 1.20 may enter remarks in it or examine it.

		additional Police Posts and constructions of new buildings etc.		
11.	File book of inspection reports maintained as per PPR-22.65 (Register No.XIV)	Record of inspection (Quarterly /Six Monthly) reports conducted by G. Os are kept in this register.	All Police Stations	Permanent
12.	Register containing list of village watchmen in the PS jurisdiction, list of police officers, Government properties and land maintained as per PPR-22.67 (Register No. XVI)	Detail of village watchmen, police officers, Govt. properties and land etc in the jurisdiction of P.S,	All Police Station	Permanent record
13.	Register for Arms Act licenses, licenses under excise laws, licenses under explosives act, licenses under petroleum act, licenses under poisons act and sarais under Sarais Act maintained as per PPR-22.68 (Register No. XVII)	Record of arms act licenses, licenses under excise laws, licenses under explosives act, licenses are kept in this register	All Police Stations	Permanent record.
14.	Arms & Ammunition Receipt book maintained as per PPR-22.69 (Register No. XVIII)	Detail of all arms ammunition or military stores deposited in, or seized and brought to, the Police Stations	All Police Stations	Retained upto 5 years after the date of last entry.
15.	Case Property Register No.XIX maintained as per PPR-22.70.	Detail of entry of all articles placed in the storeroom except articles already included in register	All Police Stations	Retained upto 3 years after the date of last entry.
16.	Accounts register maintained as per PPR-22.71 (Register No. 20)	Detail of entry of all receipts, expenditure, disbursement of pay, TA and permanent	All SPs offices, Police Lines, and Police Stations	Permanent record
17.	Road Certificate maintained as per PPR-22.72 (Register No. XXI)	Issuing/transfer of cash and other store articles through road certificate	All SPs office/Police Station and Police Lines	Retained upto 3 years after the date of last certificate issued.
18.	Printed Cash Receipt maintained as per PPR-22.73 (Register No.XXII)	All sums of money received in an office/police station whether in cash or otherwise on any account whatever, a receipt from this book is issued to remitting party	All SPs offices/Police Stations	10 Years
19.	Copies of all police gazette, criminal intelligence gazette and all orders maintained as per PPR-22.74 (Register	The police gazette, criminal intelligence gazette and all orders contained in the gazette, affecting the officers of the	All SPs Offices/Police Stations	5 Years



	No. XXIII)	police station as a whole or any individual officer.		
20.	Copies of all police rules maintained as per PPR-22.76 (Register No. XXIV)	Copies of all police rules are kept upto date for the perusal of G. Os	All SPs Offices/Police Stations	Permanent
21.	Transfer/handover charge register maintained as per PPR-22.76 (Register No.XXV)	On permanent transfer officer incharge have to record a confidential charge note mentioning the character and capacity of members of the staff of the police station and residents of the jurisdiction who are useful to the police as informers for the assistance of his successor	All Police Stations/Offices	Permanent
22.	Personal Files	Personal files of the rank of ASI and above	All Districts/Units	3 Years in respect of G. Os and 1 year in r/o Non-G. Os after they have ceased to be in service
23.	A.C. Rs	Confidential/assessment repots in respect of police personnel	Confidential Branch/PHQ in respect of Upper Subordinates and Ch.Roll Br. Of Distt. /Units in r/o of Lower Subordinates.	Permanent
24.	Departmental Enquiries and Punishment	Departmental Enquiries and Punishment awarded to police personnel	Punishment Branch of All Distts/Units and Ch.Roll Branch of PHQ	10 Years or 3 years after the final disposal of appeal or final judgment under the normal course of law whichever is later.
25.	Honorarium/awards	Honorarium /awards granted to police personnel	Accounts /Ch.Roll Branch of all Distts/Units	3 years or 1-year afgter completion of audit, whichever is later
26.	Parliament /Vidhan Sabha Questions	Parliament/Vidhan Sabha Questions pertaining to Haryana Police	General Administration Branch PHQ/Units	Admitted & answered discussed questions are retained for 3 years and other i.e. disallowed lapsed or withdrawn for 1 year. However, cases great precedent reference value is retained permanently,

## PART-7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation

[Section 4(1)(b)(vii)]

No standard procedure. However, most field officers consult the public especially in Law and Order situation.

## PART-8

**A statement of boards, council, committees and other bodies constituted**

[Section 4(1)(b)(viii)]

**List of boards, councils, committees etc.**

Sr.No	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date up to which valid	Whether meeting opened to public	Whether minutes accessible to public	frequency	Remarks
- NIL -									

**PART-9**  
**Directory of officers and employees**  
 [Section 4(1) (b)(IX)]

**Directory**

**Postal address of the main office, attached/subordinate office/field units etc.**

**LIST OF TELEPHONE NUMBERS AND POSTAL ADDRESS OF OFFICERS OF PANCHKULA POLICE.**

Sr. No	Designation	Phones				Address
		Area Code	Office	Residence	Mobile No.	
1	DCP/Panchkula	0172	2585300	2583102	8146630005	House No 1 Sector 14 Panchkula

**PART-10**

**The monthly remuneration received by each of the officers and employees,  
 including the system of compensation as provided in the regulations.**

[Section 4(1) (b)(x)]

S. No.	Rank of Officers / Men / Civilian / Class - IV Employees	Pay Scales on 01.01.1996	Pay Scales as on 01.01.2006	Grade Pay
6.	Superintendent of Police	i) Time scale 10000-325-15200	i) PB-3, 15600-39100	6400
		ii) Junior Administrative Grade-12000-375-16500	ii) PB-3, 15600-39100	7600
		iii) Selection Grade 14300-400-18300+400 Spl Pay	iii) PB-3, 37400-67000	8700
10.	District Attorney	10000-325-15200 + 400 Spl Pay	PB-3, 15600-39100	6400
11.	Deputy District Attorney	8000-275-10200-EB-275-13500	PB-3, 15600-39100	5400

12.	<b>Deputy Superintendent of Police</b>	i) 8000-275-10200-EB-275-13500 (Entry level scale)	i) PB-2, 9300-34800 (entry level scale)	5400
		ii) 10000-13900 (after 5 years of regular satisfactory service)	ii) 15600-39100 (After five years of regular satisfactory service) =PB-3	6000
		iii) 12000-16500 (after 11 years of regular satisfactory service limited to 20% of the cadre post.)	iii) 15600-39100 (after 11 years of regular satisfactory service limited to 20% of the cadre post) =PB-3	7600
		iv) 13500-17200 (for those who have completed 16 years of regular satisfactory service in the cadre limited to 10% of the cadre post)	iv) 3700-67000 (for those who have completed 17 years of regular satisfactory service in the cadre limited to 10% of the cadre post assuming pre-revised upgradation to 14300-18300 completion of 12 years of regular satisfactory service) PB-4	8700
13.	<b>Administrative officer</b>	8000-275-10200-EB-275-13500	PB-2, 9300-34800	5400
15.	<b>Assistant District Attorney</b>	6500-200-8500-EB-200-10500	PB-2, 9300-34800	4200
19.	<b>Inspector</b>	6500-200-8500-EB-200-9900 (Modified=7450-11500)	PB-2, 9300-34800	4600
24.	<b>Sub-Inspector</b>	5500-175-8300-EB-175-9000	PB-2, 9300-34800	3600
29.	<b>Senior Scale Steno</b>	5000-150-7100-EB-150-7850	PB-2, 9300-34800	3200
32.	<b>Assistant Sub-Inspector</b>	4400-100-4800-EB-100-6000 (Modified=4500-7000)	PB-1, 5200-20200	2800
33.	<b>Jr. Scale Steno</b>	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
34.	<b>Head Constable</b>	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
35.	<b>Constable</b>	3050-85-4325-EB-100-5325 (Modified=3200-4900)	Pb-1, 5200-20200	2000
36.	<b>Clerk</b>	3050-75-3950-EB-80-4590	PB-1, 5200-20200	1900
37.	<b>Steno Typist</b>	3050-75-3950-EB-80-4590+100 Spl Pay	Pb-1, 5200-20200	1900
41.	<b>Cook</b>	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
42.	<b>water Carrier</b>	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
43.	<b>Mali</b>	2610-60-3150-EB--65-3540	-IS, 4440-7440	1400
44.	<b>Khalasi</b>	2550-55-2660-EB-60-3200	-IS, 4440-7440	1400
45.	<b>Sweeper</b>	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
46.	<b>Barber</b>	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
47.	<b>Dhobi</b>	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
48.	<b>Carpenter</b>	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400

49.	<b>Mason</b>	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4500 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
50.	<b>Painter</b>	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
51.	<b>Mochi</b>	2610-60-3150-EB-65-3540	-IS, 4440-7440	1400
52.	<b>Electrician</b>	i) 2650-65-3300-EB-70-4000	i) -IS, 4440-7440	1650
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
		ii) 3050-4590 under Matric with ITI Diploma	ii) PB-1, 5200-20200	1900
		iii) 4000-6000 Matric with ITI	iii) PB-1, 5200-20200	2400
57.	<b>Tailor</b>	2610-60-3150-EB-60-3540	-IS, 4440-7440	1400
58.	<b>Chowkidar</b>	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
60.	<b>Peon</b>	2550-55-2660-EB-60-3200	-IS, 4440-7440	1300
61.	<b>Jamadar</b>	2650-65-3300-EB-70-4000	-IS, 4440-7440	1650

### **Ex-gratia payments and other Compensations: -**

1. Amount of Rs: - 25,000/- given as Ex-gratia grant by Government.
2. Amount of relief money given from Haryana Police Welfare fund.
3. Leave encashment for 300 days earned leave.
4. Release of family pension D.C.R.G. and commutation.
5. Benefit under Group Insurance Scheme.
6. Final payment of G.P.F.
7. Issue of identity card for free education to the children of deceased Police Officer.
8. Special Ex-gratia grant to the family of Police Personal who dies while fighting with anti-social ailments.
9. Payment of Rs. One lac under Janta Police Insurance Policy to the family of deceased who die due to accident.
10. The widow or unmarried son/daughter of the deceased shall be required to apply for Govt. job or Rs. 5,00,000/- within Six months on the death of deceased under Ex-gratia assistance rule 2005. If there is no post is available in the department with in a period of 4 years from the death of deceased, the dependent of deceased shall excesses on option for Rs. 5,00,000/- (C.F.A.) with in a period of three

months after the expiry of the period of 4 years. In case no option is given in this prescribed period no C.F.A. will be given. No job/CFA will be given where length of service of deceased is less than 3 years. Only CFA will be given to the family where death of employee is after attaining the age of 55 years provided the dependent as applied for the same within six months from the death of deceased. No. job/CFA will be given if the total income of family of deceased exceeds Rs. 6,000/- PM under this scheme.

As per rules all the above facility will be provided if they eligible for such benefits under rules.

## PART-11

### The budget allocated to each agency (Section 4(1) (b) (xi)

#### Budget/SNE (Unit-wise allotment to 2017-2018 under head "2055-Police" Non-Plan (as allotted in each budget every year)

SUB HEAD	AMOUNT
<b>109-Distt. Police</b>	
DCP/Panchkula	

### **BUDGET AVAILABILITY REPORT**

as on Dated **01.04.2017 to 31.03.2018**

Treasury/Sub-Treasury: Panchkula

DDO Code/ Name: 0610

DCP Panchkula

Head of Account	Obj Code	Description	Amount Allocated	Cumulative Expenditure	Balance Amount
2039-51-001-97-51-05-P-R-V	1	Salary	3135206	3135206	0
2039-51-001-97-51-05-P-R-V	3	Dearness Allowances	129544	129544	0
2039-51-001-97-51-05-P-R-V	4	Travel Expenses	142000	142000	0
2039-51-001-97-51-05-P-R-V	67	Medical Reimbursement	21729	21729	0
2039-51-001-97-51-05-P-R-V	70	Leave Travel Concession	0	0	0
<b>Scheme Total:</b>			<b>3428479</b>	<b>3428479</b>	<b>0</b>
2049-60-101-51-51-06-P-R-C	25	Interest	354085	354085	0
<b>Scheme Total:</b>			<b>354085</b>	<b>354085</b>	<b>0</b>
2055-51-109-98-51-36-P-N-V	18	Maintenance	2341669	2341669	0
<b>Scheme Total:</b>			<b>2341669</b>	<b>2341669</b>	<b>0</b>
2055-51-109-99-51-36-P-R-V	1	Salary	629664010	629664010	0
2055-51-109-99-51-36-P-R-V	2	Wages	87580447	87580447	0

2055-51-109-99-51-36-P-R-V	3	Dearness Allowances	27580837	27580837	0
2055-51-109-99-51-36-P-R-V	4	Travel Expenses	21101906	21101906	0
2055-51-109-99-51-36-P-R-V	5	Office Expenses	4095836	4095836	0
2055-51-109-99-51-36-P-R-V	6	Rent, Rates and Taxes	1219734	1219734	0
2055-51-109-99-51-36-P-R-V	15	Secret Services Expenditure	1989990	1989990	0
2055-51-109-99-51-36-P-R-V	17	Minor Works	687371	687371	0
2055-51-109-99-51-36-P-R-V	21	Motor Vehicle	9145144	9145144	0
2055-51-109-99-51-36-P-R-V	24	Material and Supply	6576253	6576253	0
2055-51-109-99-51-36-P-R-V	34	Other Charges	2610090	2610090	0
2055-51-109-99-51-36-P-R-V	42	Service or Commitment Charges	1729809	1729809	0
2055-51-109-99-51-36-P-R-V	45	P.O. L	25502975	25502975	0
2055-51-109-99-51-36-P-R-V	67	Medical Reimbursement	18531619	18531619	0
2055-51-109-99-51-36-P-R-V	69	Contractual Service	1738003	1738003	0
2055-51-109-99-51-36-P-R-V	70	Leave Travel Concession	4548473	4548473	0
2055-51-109-99-51-36-P-R-V	79	Ex-Gratia	17033551	17033551	0
2055-51-109-99-51-36-P-R-V	87	Honorarium	32028	32028	0
2055-51-109-99-51-36-P-R-V	92	Energy Charges	7146831	7146831	0
<b>Scheme Total:</b>			<b>868514907</b>	<b>868514907</b>	<b>0</b>

## PART-12

### The manner of execution of subsidy program

(Section 4(1)(b)(xii))

#### List of individuals given subsidy

S.No.	Name and address of the beneficiary	Purpose for which subsidy provided	Amount of subsidy	Amount of subsidy	Scheme and Criterion for selection	No. of time subsidy given in past with purpose
1.		Ex-gratia			Dependents	
2.		Scholarships			-do-	

## **PART-13**

Particulars of recipients of concessions, permits or authorizations granted

(Section 4(1)(b)(xiii))

### **List of beneficiaries:**

<b>Name and address of the beneficiary</b>	<b>Nature of concession/permit/ authorization provided</b>	<b>Purpose for which granted</b>	<b>Scheme and criterion for selection</b>	<b>No. of times similar concession given in past with purpose.</b>
<b>-Nil-</b>				



# PART-14

## Information available in an electronic form

{Section 4(1)(b)(xiv)}

### Details of Information

CRIME FIGURES FOR THE YEARS  
2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016 & 2017

Head of Crime	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Murder	17	14	20	17	14	12	14	11	13	19
Culpable Homicide	1	1	1	0	1	1	2	1	0	2
Attempt to Murder	7	6	6	10	10	3	10	7	14	28
Kidnapping/Abduction	18	9	12	10	23	43	18	35	29	18
Assault on Govt. Servant	18	21	16	14	7	13	15	12	17	21
Rioting	3	2	2	0	0	0	0	5	0	56
Dacoity	6	9	4	3	5	7	7	3	1	1
Robbery	14	24	7	11	18	21	13	11	2	8
Burglary	157	181	147	150	175	212	233	165	103	135
Total Theft	420	369	323	380	399	464	357	302	280	289
Other IPC	901	918	787	718	717	1014	923	991	1108	1357
<b>Total IPC</b>	<b>1562</b>	<b>1554</b>	<b>1325</b>	<b>1313</b>	<b>1369</b>	<b>1790</b>	<b>1592</b>	<b>1543</b>	<b>1567</b>	<b>1934</b>

### LOCAL & SPECIAL LAWS

EXCISE ACT	19	17	7	4	102	131	144	124	347	196
N.D.P.S. ACT	6	8	4	4	14	11	6	51	70	65
ARMS ACT	3	6	12	1	6	3	5	5	25	16
GAMBLING ACT	41	35	46	21	39	34	45	63	167	137
P.C. ACT	3	1	0	1	3	0	2	3	0	0
Other Local & Special Laws	29	48	48	44	105	60	46	62	90	116
<b>Total Local &amp; Special Laws</b>	<b>101</b>	<b>115</b>	<b>117</b>	<b>75</b>	<b>269</b>	<b>239</b>	<b>248</b>	<b>308</b>	<b>699</b>	<b>530</b>
<b>Total Crime (IPC+LSL)</b>	<b>1663</b>	<b>1669</b>	<b>1442</b>	<b>1388</b>	<b>1638</b>	<b>2029</b>	<b>1840</b>	<b>1851</b>	<b>2266</b>	<b>2464</b>

## PART-15

### Particulars of facilities available to citizens for obtaining information

[Section 4(1)(b)(xv)]

#### Facilities available for obtaining information

S.No.	Facility available	Nature of Information available	Working hours
1	<b>Website</b> <a href="http://www.haryanapolice.gov.in/">http://www.haryanapolice.gov.in/</a> <a href="http://haryanapoliceonline.gov.in/">http://haryanapoliceonline.gov.in/</a> <a href="http://Panchkula.haryanapolice.gov.in">http://Panchkula.haryanapolice.gov.in</a>	Online	round-the-clock
2	<b>Notice Board</b>	1. Right to Information Act.	

## PART-16

### Particulars of Public Information Officers

[Section 4(1) (b)(xvi)]

#### District Panchkula Police

S. No.	Section	Name of Unit	Post	Officer Posted
1	Section 19 (1)	Panchkula	First Appellate Authority	Dy. Commissioner of Police, Panchkula
2	Section 5 (1)	-do-	State Public Information Officer	Assistant Commissioner of Police, Panchkula
3	Section 5 (2)	-do-	Assistant State Public Information Officer	Assistant Commissioner of Police, City Panchkula. & Assistant Commissioner of Police, Kalka

As per Govt. Notification No. 5/4/2005-1AR dated 29-12-2005, CID and Security Organizations of Police are exempted under Right to Information Act, 2005.



**PART-17**  
**All other information as prescribed**

[Section 4(1) (b)(xvii)]

Time to time all other information as prescribed for dissemination shall be collated, tabulated, compiled, collected and provided in manual form.